



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8991231  
**Procuring Entity** FERTILIZER AND PESTICIDE AUTHORITY - QUEZON CITY METRO MANIL  
**Title** Procurement of MS Office Renewal Subscription  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	RFQ-2022-09-03	<b>Status</b>	Closed
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	9
<b>Category:</b>	Information Technology	<b>Date Published</b>	07/09/2022
<b>Approved Budget for the Contract:</b>	PHP 372,000.00	<b>Last Updated / Time</b>	07/09/2022 00:00 AM
<b>Delivery Period:</b>	7 Day/s	<b>Closing Date / Time</b>	12/09/2022 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Angelo Senin Bugarin BAC Secretariat FPA Bldg., BAI Compound, Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1101 63-2-9208449 63-2-9208449 abugarin.fpa@gmail.com		

#### Description

September 6, 2022 Solicitation No.: RFQ-2022-09-03

#### REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Procurement of MS Office Renewal Subscription  
Approved Budget for the Contract (ABC): Php 372,000.00

Item Description	Unit	Quantity	Total Cost (PhP)
M365 Apps for Enterprise+	User	30	270,000.00
Office 365 Ent E3 User	6		102,000.00

Subscription Period:  
September 2022 to September 2023

#### Terms and Conditions:

- Quotations received in excess of the ABC shall be automatically rejected during its opening.
- Suppliers must submit their duly accomplished and signed Price Quotation, together with valid Phil-GEPS Registry Number, Mayor's Permit, and Omnibus Sworn Statement to the FPA-BAC. Submissions sent only at the BAC official email address, fpa.bac@gmail.com, will also be accepted if received prior to the deadline.
- All quotations must be submitted to the BAC Secretariat, through Ms. Maria Theresa B. Oliveros and Ms. Olivia R. Marzan. The deadline for submission of quotations is on September 12, 2022 at 5:00 p.m.
- Interested suppliers may obtain further information from the BAC Secretariat at the above address or at (02) 8426-5058 and (02) 8920-8449 during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: fpa.bac@gmail.com.
- Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case another commercial bank account will be used, it will be subjected to the corresponding charges debited from the payment transaction.
- FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without thereby incurring any liability to the affected suppliers.

(sgd.) JEROLET C. SAHAGUN  
Chairperson, Bids and Awards Committee

**Created by** Angelo Senin Bugarin  
**Date Created** 06/09/2022

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